

EMPLOYMENT APPLICATION

ORANGE COUNTY
 333 W. Santa Ana Blvd
 Santa Ana, California 92701
 ochr@ocgov.com
<http://www.ocgov.com/jobs>

Peotter, Bruce
0182E1-1212-054(O) COUNTY CLERK RECORDER

Received: 1/10/13 12:54 PM

For Official Use Only:

QUAL: _____

DNQ: _____

☐ Experience

☐ Training

☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE:
 COUNTY CLERK RECORDER

EXAM ID#:
 0182E1-1212-054(O)

NAME: (Last, First, Middle)
 Peotter, Bruce

SOCIAL SECURITY NUMBER:
 N/A

ADDRESS: (Street, City, State, Zip Code)

HOME PHONE:

ALTERNATE PHONE:

EMAIL ADDRESS:

DRIVER'S LICENSE:

☐ Yes ☐ No

DRIVER'S LICENSE:

State: CA Number:

LEGAL RIGHT TO WORK IN THE UNITED STATES?

☐ Yes ☐ No

PREFERENCES

PREFERRED SALARY:

\$140,000.00 per year

ARE YOU WILLING TO RELOCATE?

☐ Yes ☐ No ☐ Maybe

WHAT TYPE OF JOB ARE YOU LOOKING FOR?

Regular

TYPES OF WORK YOU WILL ACCEPT:

Full Time

SHIFTS YOU WILL ACCEPT:

Day

OBJECTIVE:

I want to utilize my government, litigation and real estate background to help the City of Orange to operate effectively and efficiently within the law.

EDUCATION

Nothing Entered For This Section

WORK EXPERIENCE

Nothing Entered For This Section

CERTIFICATES AND LICENSES

Nothing Entered For This Section

Skills

Nothing Entered For This Section

ADDITIONAL INFORMATION

Nothing Entered For This Section

REFERENCES

Nothing Entered For This Section

Agency-Wide Questions

1. **What is your desired work location?**
Central/Civic Center
Are you a current or former County of Orange employee?
Yes
 3. **What is/was your Job Title?**
Assistant Public Administrator/Public Guardian
 4. **Please provide your employment dates with the County of Orange.**
November 2005-August 2007
 5. **What Agency/Department do/did you work for?**
Public Administrator/Public Guardian
 6. **If you selected Other in question 5, please specify in the text box below.**
 7. **If formerly employed with the County of Orange, what name were you employed under?**
Bruce Peotter
 8. **How did you hear about this position?**
Other
 9. **May we contact your current employer?**
Yes
-

The following terms were accepted by the applicant upon submitting the online application:

Certificate of Applicant – By clicking ACCEPT, I certify that all statements made in this application and the attachments are true and I agree and understand that misstatements or omissions of any material fact may be cause for further investigation and may lead to disqualification or dismissal. I also grant permission for the County to verify any and all information contained within by contacting former employers and schools, etc.

This application was submitted by Bruce Peotter on 1/10/13 12:54 PM

BRUCE PEOTTER, ESQUIRE

11/11/2005 10:00 AM
11/11/2005 10:00 AM

PROFILE: GENERAL COUNSEL

Corporations, Consumer Products, & Real Estate Companies

Over 18 years of legal experience advising company executives and boards on legal, employment, risk, and compliance strategies.

Career marked by providing legal strategy and counsel on business transactions, establishing legal, risk, and compliance protocols, and raising enterprise-wide awareness of critical legal and compliance requirements. Leverage expert business and legal acumen, combined with working knowledge of product marketing, commercialization, and regulatory compliance, to guide company financial reporting, business structure, and commercial operations.

Core Competencies Include:

- ♦ Compliance Program/Department Development
- ♦ Legal Management & Strategy/Tactics
- ♦ Contract Law & Negotiations
- ♦ Business Consulting & Advising
- ♦ Vendor Relations
- ♦ Corporate Governance
- ♦ Commercial Leases & Agreements
- ♦ Real Estate Law
- ♦ Program & Project Management
- ♦ Risk Mitigation

PROFESSIONAL EXPERIENCE

Law Office of Bruce Peotter ♦ Irvine, CA (2/2003-Present & 11/1994-6/1998)

Lead Attorney

Advise and counsel business owners and individuals, real estate developers, small business owners, and major corporate accounts such as Enterprise Rent-A-Car of Los Angeles, C4 Land, LLC, Eldorado Building Company, and Financial Advisors Network, Inc. on corporate governance, regulatory/legal compliance, and risk management. This includes, but is not limited to, real estate, business, contracts, litigation, estate planning, and probate.

- ♦ Successfully negotiated, drafted, and edited complex, long-term retail commercial leases for major Rental Car Company.
- ♦ Effectively managed a large volume of complex real estate documents for clients in a timely fashion that included purchase and sale agreements, easements, CC&Rs, and financing documents.
- ♦ Provided legal services that resulted in a favorable outcome and saved tens of thousands of dollars to client in defense of litigation over parking and lease issues.

County of Orange ♦ Orange County, CA (11/2005-8/2007)

Assistant Public Administrator/Public Guardian

Managed staff of 60+ and oversaw estate management for over 1,500 persons. Served as Executive Manager and administered all department functions that included \$30M+ in real and personal property assets, information technology, and completion of hundreds of annual estate tax returns and legal services provided by County Counsel.

- ♦ Successfully negotiated and revamped hearing system with Public Defender and Probate Court.
- ♦ Managed and coached union and non-union employees and applied new innovations and processes that improved productivity and work environment.

- ♦ Brought many mental health patient hearings into legal and constitutional compliance through uniting combative parties via detailed solutions that resulted in elimination of court backlogs, contentiousness, and saved hundreds of thousands of mental health dollars.
- ♦ Improved sales process of personal and real property of estates that resulted in a cost savings of thousands of dollars to clients' estates.

Messenger Investment Company ✧ Orange County, CA (6/1994 – 2/2003)

General Counsel

Contributed as Lead Counsel for a multimillion dollar commercial and residential real estate developer. Created, applied, and managed business growth strategies and advised company on a variety of legal and business issues. Provided oversight and management of company's joint venture, financial, lease and purchase sale agreements. Performed due diligence, legal research, and prepared disclosure schedules. Administered internal controls and processes that related to employment and internal business functions. Ensured local, state, and federal compliance that included entity formation and governance. Oversaw outside counsel with regard to litigation matters that resulted in favorable outcomes for the company.

- ♦ Successfully negotiated and documented the acquisition of over \$60M in commercial and residential real property in Ventura County (i.e., tailored a unique purchase option solution and purchase or options on over \$30M in commercial and residential property located in Riverside County).
- ♦ Spearheaded restructuring of over \$100M in multiparty debt that related to 4K acres of residential property that included development of an exceptional tax solution passed over by tax experts.
- ♦ Served as outside counsel from 1994 to 1998.

EARLY ROLE as Associate Attorney, McDermott Will and Emery and Sales & Marketing Agent, 3 Corporate Assignments.

EDUCATION

Juris Doctor (J.D.)

University of California, Hastings College of the Law, San Francisco, CA

David E. Snodgrass Moot Court Competition Member. Second year Student Government Representative. Self-financed entire education. Opinion columnist, Hastings Law News.

Bachelor of Science (B.S.), Advertising/Marketing

Arizona State University, W. P. Carey School of Business, Tempe, AZ

Associate of Arts (A.A.), Liberal Arts

Saddleback College, Mission Viejo, CA

ACTIVITIES & AFFILIATIONS

- ⌚ Education Non-Profit Board Member (10 Years); Irvine Finance Commissioner (4 Years); Church Elder (2 Years); Baseball, Soccer, and Basketball Coach/Manager (6 Years); All-Pro Dad School Captain; and Eagle Scout.

BRUCE PEOTTER, ESQUIRE

January 10, 2013

Orange County Board of Supervisors
Hall of Administration

RE: Orange County Clerk-Recorder

Dear Board of Supervisors:

Highlights of my background include:

- ① **Consistent track record of top performance.** I have more than eighteen years of solid business, government and legal experience as a Lead Attorney, Assistant Public Orange County Administrator/Public Guardian, and General Counsel. I have earned a reputation for my unique combination of management, legal expertise and strong business acumen.
- ① **Adept strategist.** I have consistently developed and implemented strategies that have minimized and mitigated risk, created enterprise-wide transparency, and resulted in long-term, successful business outcomes.
- ① **Superior legal counsel skills.** I have extensive experience in advising, guiding, and counseling senior executives and Boards of Directors on major business transactions, contracts and agreements, and business structure.
- ① **Former Candidate for Orange County Clerk-Recorder.** In 2002, I received over 236,000 votes in the run-off election against Tom Daly making me one of the few, if not only, candidates to have run a countywide election.

I would like to discuss in greater detail the valuable contributions I would make to the County. Your time and consideration are most appreciated.

Sincerely,

Bruce Peotter, Esquire